

## Baronial Council 21 January 2011

### MINUTES

#### 1. Attendance

Bechtold (Benjamin Jardine), Catherine (Catherine Harvey), Nathan (Nathan Bullivant), Celestria (Wendy Kiely), Branwen (Amanda Baker), Kilic (Stephen Baker), Renonys (Erin White), Catalina (Natasha Birt), Isabel (Rachel Kerr), Edmund (Dylan Kerr), Alazais (Ally Jones), Dino (Dean Caruana), Margarita (Lee Matthews), Columb (Colm Kiely), Lachlahn (Daniel Dunbar), Elinor (Rosie Devaney), Elizabeth (Nancy White), Cara (Aimee Harrison)

#### Apologies

Alessandra (Alicia Speranza), Rhianwen (Jo Colyer), John (Jonathon Gimblett)

#### 2. Confirmation of the minutes of the last meeting

##### 2.1.1. Amendments

- Received via email prior to meeting.

Subject to these amendments the minutes were accepted.

**ACTION** – Seneschal to update December minutes and repost.

#### 3. Officers Reports

##### 3.1. Herald –

- Proposed herald for Abertridwr cannot take over; a new replacement has been found in Lawrence.
- Nathan heralded Midsummer in Columb's absence.

##### 3.2. Marshal –

- **PREVIOUS ACTION** – Status of quarterly report? **RESOLVED** – Quarterly report received. Marshal reminded that delays must be communicated to the Earl Marshal and Seneschal as soon as possible.

##### 3.2.1. Rapier Marshal –

## Rapier Marshal Report 21/1/2011

By Alicia Speranza

James Potter- Brown and Wesley Taylor have signed the relevant paperwork with their guardians to start Rapier training this month.

Cut and thrust training held at the Bakers residence went well. Don Gray Beard was the tutor. The participants trained for 4+ hours in 38-40°C Huzzah.

Weekly training continues.

This has been a good month for rapier and the starting of cut and thrust in the Barony.

### **3.2.2. Archery Marshal**

#### **Archery Report - 21 Jan 2011**

There has been little activity over the last month due to festivities and hot weather.

9 Jan 2011 - 5 archers trained in Aachenfeld. Catherine was marshal.

16 Jan 2011 - a marshal was available but no archers trained as most of the usual suspects were away in Politarchopolis at LOTS and 12th night. (Except Renonys - she is in Germany)

LOTS was excellent.

Abertridwr has only just resumed training after the summer break - no archery training has occurred.

A roster is being set up for available target archery marshals to marshal the line at training in Aachenfeld. A request has been sent to Abertridwr for expressions of interest from archers wishing to train and authorise as marshals.

A programme of monthly IKAC shoots for the coming season is being drawn up. The intention is to have an IKAC hosted by different groups in the region on the 4th Sunday of each month allowing flexibility to work with or around events on the Calendar. The first few shoots will probably be:

4th Sunday in Feb at Aachenfeld training

4th Sunday in Mar at Abertridwr training as part of Nathan's birthday/Royal visit weekend.

4th weekend in April will be Autumn gathering. I will consult with Raynald to find out if an IKAC will be included in the archery programme.

4th Sunday in May - this will probably be held over to 1st weekend in June (Pencampwr)

Yis

Isabel de Annesley

### **3.3. Arts and Sciences Minister**

A&S EVENT REPORT December 2010-January 2011

Officer-Catalina de Gata

Group-Barony of Aneala

TOYS FOR TOTS-Theme was Toys and Games

3 entries

Celestria Ashwood (Winner) Pyrographed Gameboard

Veil del Pantera-Handmade game board

Wendy MacCauley-Stuffed Toy



	Total	1443.36
Computed balance		12768.87
Ledger Balance		9417.54
Holding Funds	Aachenfeld	1012.03
	Autumn Gath	2339.3
Difference		0
Bonds\Deposits		
Town of Vincent – Collegia #425		466
City of Belmont – Mid Summer		1012
Collage challenge #456		1225

Last payment for November Crown has been sent out.

Change of accounts – need to open a whole new account.

**RESOLVED** – The Council approves the opening of a new bank account to reflect a change in ACN of SCA Australia under the name “The Society for Creative Anachronism Ltd”. The signatories for this account will be the same as those on the previous account, namely Benjamin Jardine, Wendy Kiely, Stephen Baker and Catherine Harvey.

### **CARRIED UNANIMOUSLY**

#### **3.5. Constable**

- **PREVIOUS ACTION** - Lost items to be added to Anealan website. **COMPLETE**  
– Added to gallery on Anealan website.
- New indemnities have started at Aachenfeld and Abertridwr.
- No one has died.

#### **3.6. Chronicler**

- January’s Vine went out 1 day late.
- Error with Bard of Aneala in the last Vine has been repaired
- Due date for submissions – 23<sup>rd</sup> of January.

#### **3.7. Web Minister**

- **PREVIOUS ACTION** – Seneschal to update Calendar - **COMPLETE**
- **PREVIOUS ACTION** - Chatelaine’s contact details to be added to Anealan website. **COMPLETE**
- Exported data from Anealan website is now available for St Basil’s use on their website.

### **3.8. Keeper of the Lists**

- No events required a list keeper during the period.

### **3.9. Chatelaine**

- Stocktake now complete
- Tubs are with B&B
- Loaner garb has been consolidated.
- Loaner garb was sufficient for event run following this consolidation.
- We have bags for feast gear, feast gear, 6 new belts (awaiting demi-suns),
- Marketing material shown at LOTS, bookmarks were very popular.
- Business Cards –
  - o Catherine presented multiple options including reprinting the original artwork from Kerry.
  - o Short run of business cards was considered.
  - o Should include info as per business cards on the bookmarks.
  - o Council agreed that they want business cards, that they like the image based cards.
  - o Agreed to create 500 cards using proposed artwork.
  - o Council will contact Rhianwen and Kerry to approve use of images.
  - o Quotes for next council.
- Cinara is now deputy Chatelaine.

### **3.10. Baron and Baroness**

- Midsummer – lots of attendees. 2 new awards were introduced
  - o Order of the Swan's Wing – for people outside the barony who contribute to the Barony.
  - o Award for a group – Plumes of Aneala, can be any type of group (not just households).
  - o Both awards have tokens and have been charted in court.
  - o B&B to forward information on these to web-minister and herald.
- AoA awarded to Aofie on behalf of the royals.
- Baronial guard stepped down and replacements stepped up.
  - o New guard, Konrad, Agostino and Pax.
- 2 favours given out to Rhianwen and Liduina.
- Bard of Aneala regalia handed over to Aofie.
- Bestiary now open to Anealan populace to contribute a page to the book.
- 8 people regularly turning up to Scribes. In the running for Kingdom scribes award. All working on Kingdom Scrolls at the moment.
- Lord Edmund and Lady Alazais are liverymen and Hadrian is Queens Guard

### **3.11. Seneschal**

## **Seneschal's Report January 2011**

### **Outstanding Actions**

- Contact Seneschal's Conclave regarding management of Autumn Gathering funds - **COMPLETE** - no response as of yet.
- Follow up Marshal on outstanding quarterly report - **COMPLETE** - Officers are reminded that the Seneschal is very understanding of life getting in the way but there is generally no excuse for not giving me a heads up that a report will be late and an ETA.
- Communication with Abertridwr - Seneschal to follow up with Abertridwr at All-thing.
- WASCA meetings - no discussion as of yet - awaiting feedback on other issues from the Conclave.

### **New Business**

- Lochac Officers Training Symposium - 10 Anealans attended, over 10% of attendees (70ish attended). Topics covered included corporate governance, communication, conflict resolution, finances, politics and Kingdom Administration. An exceptionally valuable event, particularly in terms of networking and ensuring that Kingdom and Baronial officers communicate more effectively. Attendees will be encouraged to present what they have learned through a variety of media (mini-LOTS?, discussions at Council, specific officer training etc.).
- Seneschal Succession Planning - This is my 12th council meeting as Seneschal and I am therefore 50% of the way through my term. Now is the time to start thinking about whether Seneschal might be your next Baronial office.
- Deputy Seneschal - Catherine has served admirably as Deputy Seneschal for 12 months following her stepping down as Seneschal and it is now appropriate that I seek a replacement to give her a break. I am looking for an active Deputy Seneschal, not a Drop-Dead deputy. Applications to me directly please.
- Strategic Planning - As started at the last council meeting, we will be discussing an issue of strategic importance to the Barony at each council meeting (though of course we may discuss more than one issue as needs dictate). Suggestions for topics of discussion are most welcome and should be forwarded to myself and the B&B. This month's discussion, as indicated at last council, will be **How to encourage new event stewards.** (New Business)

Next month we will discuss: **What is the role of the Baronial Council and what format should Council meetings take?** In preparation for this topic please note that Baronial Council format is not dictated by Kingdom or Society Law so there is a lot of flexibility here.

- Role of event stewards - As discussed at previous meetings there has been some concern raised that event autocrats are being unduly pressured by the Baronial Council to discuss minutiae of their event plans. As event stewards are deputised by the Seneschal once the event is approved by Council, we must be reminded that once an event is approved, it is the Seneschal's job to keep tabs on it and Baronial Council should primarily focus on providing strategic advice to the steward.
- Canton of the Dark Valley Woods - now an incipient Canton of the Barony. Officers, please ensure that you keep on top of the Canton's reporting as they move towards cipiency.
  - The Canton has been encouraged by Council to report on a quarterly basis (rather than the 6 monthly schedule required of cantons).
- Reports for Baronial Officers due Feb 15
- Volunteer Recognition Reward - To Rachel for comprehensive commentary on the December minutes and for asking the Seneschal for clarity where responsibilities of the office were not clear.

## 4. Other Reports

### 4.1. Incipient Canton of Aachenfeld

**OFFICE CHANGEOVER** - It is the determination of the Kingdom Seneschal to appoint Lachlahn Ioseph of Dunbar to the office of Seneschal of the incipient Canton of Aachenfeld as of the 11th of February 2011. Any objections to this appointment should be raised in writing to the Kingdom Seneschal at [seneschal@lochac.sca.org](mailto:seneschal@lochac.sca.org) or to the postal address to be found via Pegasus, no later than one week before the 11th of February 2011.

- Next meeting of Aachenfeld delayed due to Australia Day.
- Name being decided this month at Society Level.

### 4.2. Abertridwr

**PREVIOUS ACTION** - Seneschal to follow up on quarterly report. Rhianwen has not yet responded to request for Quarterly report. Baronial Seneschal to follow up.

**INCOMPLETE** – To be followed up at All-thing

- No business from Abertridwr currently as the All-thing is happening this Sunday. The B&B and Seneschal of Aneala will attend.

### 4.3. Incipient Canton of Dark Valley Woods

- Officially an incipient group as announced via CoS list and WASCAL.

### 4.4. College of St Basil

- Planning for O'day 25<sup>th</sup> of February. Set up from 7am.
- Planning meeting occurred 20<sup>th</sup> of January covering recruitment and retention as well as other topics.
- AGM moved to earlier in the year before influx of newcomers.

### 4.5. College of St Lazarus

- Removed from list of active groups until paperwork is cited.
- O'day 11/2
- Probably will be many St Basil attendees.

## 5. Aussie BOD –

- Fairly quiet
- Accounts and name changes are a focus.
- Some groups have been given dispensation to hold open old accounts to account for events such as Rowany Festival.

## 6. Calendar

19/12/2010 – *College Challenge* – Only 2 college fighters, one from each college.

3/01/2011 - *Embroidery Day* – Covered in A&S report. 14 lords and ladies attended. 8 people for cut and thrust.

14/01/10 – LOTS – 10 attendees from Aneala, over 10% of all attendees. Discussed further in Seneschal's report.

15/01/2011 – *Midsummer* – Sorbet was presented. 73 attendees. Well received event. Air conditioning was a big plus and the site was well received. There were plays which were well received.

12/02/11 – *Indoor Tournament "Night Tournament"* – Single sword heavy tourney. Free event in air-conditioned hall. No longswords. Willagee community centre. A&S competition (open).

12/03/11 – *Newcomers Feast* – Advertised at both College events. **ACTION** – Seneschal to request Abertridwr consider running a tourney following this event as per previous years. **INCOMPLETE** – To be followed up at All-thing

#### **NEED INFO FOR ANEALAN CALENDAR**

Transport of Baronial equipment to event – to be arranged by College. Garb competitions will be held.

19/3/2011 – *WAMA Fayre* – Catherine has volunteered to coordinate the SCA presence at this event. 1 major display in our list field and one on the major field. Garb and banner competitions are likely. General feeling that we should run it as a usual event but with more focus on theatre and pageantry. Could use the Tournament Viewing Pavilions. Lachlahn volunteered to attend WAMA meeting on Catherine's behalf.

26/3/2011 – Nathan's Birthday Tourney – Venues organised as well as vigil location. Flight for Crown has been organised. Call for billeting will go out shortly. On the Sunday there will be training held by his majesty at Wandri.

26/3/2011 – Nathan's B'day feast – **ACTION** – Aneala to pay for 1 Crown fare.

#### **APPROVED**

21-26/4/2011 – *Autumn Gathering* – Branwen has volunteered for A&S coordination. Pax's site is being considered as an alternative site (outside of Bunbury). Should hear final decision shortly.

21/5/2011 – Potentially Baronesses Fighter Auction, awaiting event bid.

4-7/6/2011 *Pencampwr* – Royal Visit. No Autocrat currently but probably Rhianwen.

24/7/2011 – *4 man team melee* – Discussed at All-thing.

27-28/8/2011 – *Balingup Medieval Carnivale* – Boesenburg will not coordinate this year and would prefer to see the Canton of the Dark Valley Woods organise this.

Boesenburg has however offered use of its large pavilion. Looking for an SCA coordinator for the event, it would probably be best if this was organised by Aneala not Dark Valley Woods. Ally will have billeting for 6.

11/9/2011 – *Bastion Par d Arms* – Abertridwr event.

27-30/10/2011 – *Championship* – Booking the site has been complicated due to state politics. Still awaiting official confirmation of availability and booking.

19/11/2011 – *Highland Gathering Demo* – Abertridwr organising.

## Old Business

- 6.1. *List and Constables Tables* – Hinges are required. Polar Fleece has been purchased to create bags to protect the surface of the tables. Still to be finished. We have seen other group's hinges and we want them.
- 6.2. *List Tree* – Tweaking. Encourage people to make list shields. Lochac standard size shields to be made. Some repairs to be made on laurel leaves. **ACTION** – Columb to send out list shield shapes. Aneala to consider running a workshop to make list shields.
7. *Bumper Sticker Proposal* – **PREVIOUS ACTION** awaiting high resolution artwork from Nathan. **COMPLETE**

## 8. New Business

- 8.1. **Chirurgeonate** – At the request of the Kingdom Seneschal, Council was asked to review the new paperwork requirements for this position and consider if we wished to appoint a local officer. The general feeling of Council was that the liability issues outweighed the potential benefit.
- 8.2. **Strategic Planning** – How do we encourage new event stewards?
  - Is this an issue for the barony at the moment?
  - What are the barriers to entry?
  - How do we give new stewards confidence to tackle larger events?

Council held an open forum discussion on this issue; the following major points were raised:

- We are getting some new autocrat's through and the calendar is relatively full.
- Confidence plays a big role in taking on an autocrat role.
- Expectation on new stewards is quite high.
- Not a lot of small tournaments being run at the moment.
- Fear that everything can go wrong is a barrier.
- Mystery about the event itself. Do we have a basic outline of who and what is involved in an event?

- It was generally agreed that this is complicated by the variety of events that we run and the differences between indoor and outdoor events.
- Can we use deputies better for larger events and to help new stewards?
- Encouragement through experienced people engaging with newcomers one on one. Mentor relationships are very valuable.
- Checklists?
  - It was suggested that a checklist could be created for outdoor and indoor events but it was agreed that this would be a difficult task.
- Moving up from running smaller events to larger events can be a challenge with the increased weight of expectation.
- It was suggested that a basic job description for event stewards may be valuable.
- Problem with assumptions – e.g. baronial herald will herald the event without asking them.
  - It was agreed that the Barony would continue to operate under the assumption that officers are responsible for organising their area at each event but that the steward should check that this has been done.
- It was suggested that we may develop a list of standard questions to ask stewards at Baronial Council.
- Important to make sure that stewards attend council. E.g. to organise cheques for food etc.
- Officer's responsibility to ensure a representative is present at each event.
- Should it be a requirement for event stewards to attend council?
  - It was agreed that it should not be **required** but strongly recommended.
- Experienced deputies can be an invaluable resource for new stewards.
- Need to be careful about how much influence the Baronial Council has on an event, particularly once it is approved.
- Some newcomers feel like they aren't going to receive any help.
- Delegation is an important way to reduce stress, as is mentoring.
- Tradition can be a barrier to new autocrats, as they are intimidated by the history and expectation.
- Could we use checklists to make people aware of typical timescales involved in event preparation?
- Little things can often be big barriers if people don't know.
  - Things like checking equipment before an event.
- Be mindful about your criticisms of an event and what effect these criticisms have on our volunteers.
- Organisational knowledge is a barrier for newcomers that mentoring can help overcome.

## 9. Next Meeting Date

18 February 2011 at 7.30pm at Catalina's House.